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THE MINISTER OF RESEARCH, TECHNOLOGY, AND HIGHER EDUCATION REPUBLIC OF INDONESIA
REGULATION OF THE MINISTER OF RESEARCH, TECHNOLOGY, AND HIGHER EDUCATION REPUBLIC OF INDONESIA
NUMBER 59 YEAR 2018
ABOUT

DIPLOMAS, CERTIFICATES OF COMPETENCE, PROFESSIONAL CERTIFICATES, DEGREE, AND PROCEDURE OF DEGREE WRITING

BY THE GRACE OF GOD ALMIGHTY
MINISTER OF RESEARCH, TECHNOLOGY, AND HIGHER EDUCATION
REPUBLIC OF INDONESIA,

Considering: whereas for the orderly issuance of higher education certificates and implementing the provisions of Article 44 paragraph (5) of Law Number 12 of 2012 concerning Higher Education as well as Article 18 and Article 20 of Government Regulation Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education, it is necessary stipulate Regulation of the Minister of Research, Technology, and Higher Education concerning Diplomas, Certificates of Competence, Professional Certificates, Degrees, and Procedures of Degree Writing in Higher Education;

In view of: 1. Law Number 12 of 2012 concerning Higher Education (State Gazette of the Republic of Indonesia of 2012 Number 158, Supplement to the State Gazette of the Republic of Indonesia Number 5336); 2. Government Regulation Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education (State Gazette of the Republic of Indonesia of 2014 Number 16, Supplement to the State Gazette of the Republic of Indonesia Number 5500);

DECIDES:

To stipulate: REGULATION OF THE MINISTER OF RESEARCH, TECHNOLOGY, AND HIGHER EDUCATION CONCERNING DIPLOMAS, CERTIFICATES OF COMPETENCE, PROFESSIONAL CERTIFICATES, DEGREE, AND PROCEDURE OF DEGREE WRITING IN HIGHER EDUCATION.

CHAPTER I
GENERAL STIPULATION

article 1

In this Ministerial Regulation what is meant by:

1. Diploma is a document given to graduates of academic education and vocational education as an acknowledgment of learning achievement and/or completion of an accredited study program organized by a university.
2. Certificate of Competence is a document containing a statement regarding the competence of graduates in accordance with expertise in their branch of knowledge and/or having achievements outside their study program.
3. Professional Certificate is a document containing a statement regarding the acknowledgment to carry out professional practice obtained by graduates of professional education in a Higher Education Program.
4. Degree is a designation given to graduates of academic education, vocational education, professional education, and specialist education.
5. Diploma Supplement, hereinafter abbreviated as SKPI, is a document containing information on the fulfillment of graduate competencies in a Higher Education Program.
6. Certificate of Diploma Substitute is a statement document that is valued the same as a diploma, academic transcript, or SKPI, Professional Certificate, or Competency Certificate.
7. Academic Transcript is a collection of cumulative course grades that have been taken.
8. Higher Education Program is an educational program in higher education which includes diploma programs, undergraduate programs, applied undergraduate programs, master programs, applied master programs, doctoral programs, applied doctoral programs, professional programs, and specialist programs.
9. National Diploma Numbering, hereinafter abbreviated as PIN, is a diploma numbering system that is applied nationally by using a certain numbering format and issued by the Ministry of Research, Technology and Higher Education.
10. Higher Education Service Institution, hereinafter referred to as LLDIKTI, is a work unit within the Ministry of Research, Technology and Higher Education which has duties and functions in the field of improving the quality of higher education in its working area.
11. Non-ministerial Government Institutions, hereinafter abbreviated as LPNK, are central government institutions that carry out certain governmental tasks.

12. Ministry is the Ministry of Research, Technology and Higher Education.
13. Director General is the Director General of Learning and Student Affairs of the Ministry of Research, Technology and Higher Education.
14. Minister is the minister who carries out duties and responsibilities in the field of higher education.

CHAPTER II
DIPLOMAS, CERTIFICATES OF COMPETENCE, AND PROFESSIONAL CERTIFICATES

Part One

General

Article 2

- 1) Issuance of diplomas aims to provide written evidence regarding student graduation from an academic education and/or vocational education in a Higher Education Program.
- 2) Issuance of Competency Certificates aims to provide written evidence regarding the recognition of competence for the achievements of graduates in accordance with expertise in their branch of knowledge and/or having achievements outside their study program.
- 3) Issuance of Professional Certificates aims to provide written evidence regarding the acknowledgment to carry out professional practice obtained by graduates of professional education in a Higher Education Program.

Article 3

Issuance of diplomas, certificates of competence, and professional certificates, based on the following principles:

- a. prudence, namely maintaining the authenticity of diplomas, professional certificates, and certificates of competence, so that they are not easily faked;
- b. accuracy, namely the accuracy of data and information contained in diplomas, certificates of competence, and professional certificates; and
- c. legality, namely in accordance with the provisions of the legislation.

Article 4

Diplomas, Certificates of Competence, and Professional Certificates have the status as official state documents, which are valid inside and outside the territory of the Unitary State of the Republic of Indonesia.

Part Two

Diplomas

Article 5

(1) Diplomas issued by Higher Education Institutions are accompanied by Academic Transcripts and SKPI.

(2) The diploma as referred to in paragraph (1) contains:

- a. national diploma number;
- b. college logos;
- c. college name;
- d. number of accreditation decisions of higher education institutions and/or study programs;
- e. Higher Education Programs;
- f. name of study program;
- g. the full name of the certificate holder;
- h. place and date of birth of the certificate holder;
- i. student identification number;
- j. the identification number or passport number for foreign students;
- k. Degrees awarded and their abbreviations;
- l. date, month, and year of graduation;
- m. place, date, month, and year of issuance of diploma;
- n. the name and position of the head of the tertiary institution authorized to sign the diploma;
- o. college stamp; and
- p. Certificate owner's photo.

(3) The National Diploma Number as referred to in paragraph (2) letter a follows the PIN system.

(4) PIN as referred to in paragraph (3) is integrated with the Higher Education Database.

(5) The Higher Education Database as referred to in paragraph (4) is a collection of data on the implementation of higher education for all tertiary institutions that are nationally integrated.

Article 6

- (1) The diploma as referred to in Article 5 paragraph (1) is verified through the electronic certificate verification system.
- (2) Certificate verification as referred to in paragraph (1) shall be valid as ratification.

Article 7

The PIN system as referred to in Article 5 paragraph (3) and the electronic certificate verification system as referred to in Article 6 shall be determined by the Director General.

Article 8

The Academic Transcript as referred to in Article 5 paragraph (1) contains:

- a. Academic Transcript number;
- b. national diploma number;
- c. college logos;
- d. college name;
- e. Higher Education Programs;
- f. name of study program;
- g. the full name of the owner of the Academic Transcript;
- h. place and date of birth of the owner of the Academic Transcript;
- i. student identification number;
- j. date, month, and year of graduation, if following a Higher Education Program until it is declared graduated;
- k. place, date, month, and year of publication of the Academic Transcript;
- l. the name and position of the university leader who is authorized to sign the Academic Transcript;
- m. college stamp;
- n. a list of courses taken and passed, the weight of the semester credit units, and the grades that have been obtained;
and
- o. achievement index and graduation predicate.

Article 9

(1) SKPI as referred to in Article 5 paragraph (1) contains:

- a. SKPI number;
- b. national diploma number;
- c. college logos;
- d. college name;
- e. accreditation status;
- f. name of study program;
- g. full name of SKPI owner;
- h. place and date of birth of the owner of the SKPI;
- i. student identification number;
- j. date, month, year of entry, and graduation;
- k. Degrees awarded and their abbreviations;
- l. type of education (academic, vocational, or professional);
- m. Higher Education Programs;
- n. learning outcomes of study program graduates according to graduate competencies in a narrative manner;
- o. ranking of work competencies according to the Indonesian National Qualifications Framework;
- p. language of instruction;
- q. scoring system; and
- r. type and level of further education.

(2) SKPI as referred to in paragraph (1) may contain additional information on student academic achievements, including student achievements in co-curricular, extra-curricular, or non-formal education.

Article 10

Diplomas, academic transcripts, or SKPI are written in Indonesian and can be translated into English in accordance with the provisions of the legislation.

Article 11

(1) The signing of the diploma is carried out by:

- a. rectors and deans of faculties for universities and institutes;
- b. the head and head of the study program management unit for high schools;
- c. director and leader of the study program management unit for academies and polytechnics; and

- d. director for the community academy.
- (2) The signing of the Academic Transcript and SKPI is carried out by:
 - a. dean or assistant/deputy dean for academic affairs for universities and institutes;
 - b. leader of the study program management unit for high schools and high school academies and polytechnics; and
 - c. director for the community academy.
- (3) In addition to signing the diploma as referred to in paragraph (1), the acting rector, acting dean of the faculty, acting chairperson, or acting director at a university can sign the diploma.
- (4) In addition to signing the Academic Transcript and SKPI as referred to in paragraph (2), the executor of the duties of the dean or the executor of the assistant/deputy dean of academic affairs, the executor of the task of the leader of the study program management unit, the acting director of the community academy may sign the Academic Transcript and SKPI .

Part Three
Certificate of Competence

Article 12

- (1) Competency Certificates issued by tertiary institutions in collaboration with:
 - a. professional organizations;
 - b. training institutes; or
 - c. accredited certification body.
- (2) The Competency Certificate as referred to in paragraph (1) is an acknowledgment of competence for the achievements of graduates in accordance with expertise in their branch of knowledge and/or having achievements outside their study program.
- (3) The Competency Certificate as referred to in paragraph (1) contains:
 - a. Competency Certificate number;
 - b. the university logo and the name of the relevant professional organization, training institution, or certification body;
 - c. name of study program;
 - d. the name of the university and the name of the relevant professional organization, training institution, or certification body;
 - e. the full name of the Competency Certificate holder;
 - f. place and date of birth of the Competency Certificate holder;
 - g. date, month, and year of passing the competency test;
 - h. testing system; and
 - i. Competency areas of graduates of Competency Certificate owners are listed on the back page of the Competency Certificate.
- (4) Provisions regarding the Issuance of Competency Certificates shall be stipulated by the Director General.

Article 13

The Certificate of Competence is written in Indonesian and English in accordance with the provisions of the legislation.

Part Four
Professional Certificate

Article 14

- (1) Professional certificates are issued by joint universities:
 - a. Ministry;
 - b. other ministries;
 - c. LPNK;
 - d. professional organizations that are responsible for the quality of professional services; and/or
 - e. other bodies in accordance with the provisions of the legislation.
- (2) The Professional Certificate as referred to in paragraph (1) is a document of acknowledgment to carry out professional practice obtained by graduates of professional education in a Higher Education Program after passing the competency test.
- (3) The Professional Certificate as referred to in paragraph (1) contains:
 - a. Professional Certificate number;
 - b. logos of universities, other ministries, LPNKs, and/or professional organizations that are responsible for the quality of professional services, and/or other bodies in accordance with the provisions of laws and regulations;
 - c. names of universities, other ministries, LPNKs, professional organizations responsible for the quality of professional services, and/or other bodies in accordance with the provisions of laws and regulations;
 - d. name of study program;

- e. study program permit;
- f. the full name of the holder of the Professional Certificate;
- g. place and date of birth of the holder of the Professional Certificate;
- h. date, month, and year of passing the competency test;
- i. Professional titles and their abbreviations;
- j. type of professional education;
- k. professional or specialist education programs; and
- l. competency areas for graduates of Professional Certificates are listed on the back page of the Professional Certificate.

(4) A description of the competence of graduates holding Professional Certificates shall be determined by the tertiary institution together with the Ministry, other ministries, LPNK, professional organizations responsible for the quality of professional services, and/or other bodies in accordance with the provisions of laws and regulations.

(5) Competencies of graduates of Professional Certificates are listed on the back page of Professional Certificates.

(6) Provisions regarding the issuance of Professional Certificates are regulated in the guidelines stipulated by the Director General.

Article 15

The Professional Certificate is written in Indonesian and can be translated into English in accordance with the provisions of the legislation.

Part Five

Certificate of Diploma Substitute, Academic Transcript, Diploma Supplement, Certificate of Competence or Professional Certificate

Article 16

(1) In the event that the diploma, academic transcript, SKPI, Professional Certificate, or Competency Certificate are damaged, lost, or destroyed as evidenced by a written statement from the police, the university may issue a replacement certificate at the request of the owner of the diploma, academic transcript, SKPI, Certificate of Competence, or Certificate of Profession.

(2) The Substitute Certificate as referred to in paragraph (1) is a statement document that is considered equal to a diploma, academic transcript, SKPI, Competency Certificate, or Professional Certificate.

(3) Issuance of a replacement certificate as referred to in paragraph (1) must be based on the certificate archive, academic transcript archive, SKPI archive, professional certificate archive, or competency certificate archive in higher education.

(4) Substitute Certificate containing:

- a. a statement that the diploma, academic transcript, SKPI, Professional Certificate, or Competency Certificate are damaged, lost, or destroyed as evidenced by the inclusion of the number and date of a written statement from the police; and
- b. information on the contents of Diplomas, Academic Transcripts, SKPIs, Certificates of Competence, or Professional Certificates as referred to in Article 5 paragraph (2), Article 8, Article 9, Article 12 paragraph (3), or Article 14 paragraph (3).

(5) Certificate in lieu of diploma, academic transcript, SKPI, Certificate of Competence, or Certificate of Profession written in Indonesian and can be translated into English in accordance with the provisions of the legislation.

Article 17

(1) In the event that the tertiary institution issuing diplomas, academic transcripts, SKPI, Competency Certificates, or Professional Certificates is no longer operational or closed, a Substitute Certificate shall be issued by LLDIKTI.

(2) In the event that the university issuing the diploma, academic transcript, SKPI, Competency Certificate, or Professional Certificate has changed, a replacement certificate is issued by the university resulting from the change.

(3) In the event that the tertiary institution organized by another ministry/LPNK is no longer operating or closed, a Replacement Certificate shall be issued by the other ministry/LPNK concerned.

(4) Issuance of a replacement certificate as referred to in paragraph (1), paragraph (2), and paragraph (3) must at least be based on a copy and/or photocopy of diploma, academic transcript, or SKPI, professional certificate, or competency certificate issued damaged, lost, or destroyed.

Part Six

Validation of photocopies of diplomas, academic transcripts, diploma supplement, certificates of competence, professional certificates and/or certificates of diploma substitute.

Article 18

(1) Validation of photocopies of diplomas, academic transcripts, SKPI, Professional Certificates, Competency Certificates, or Substitute Certificates shall be carried out by the issuing tertiary institution.

(2) Ratification of photocopies of documents as referred to in paragraph (1) issued:

- a. universities and institutes are conducted by the assistant/deputy dean for academic affairs;
- b. high school is carried out by the assistant/deputy head of the academic field;
- c. Polytechnics, academies, and community academies are carried out by assistants/deputy directors of academic affairs.

(3) In the event that there is a need to fulfill certain conditions stipulated by foreign governments, the ratification of photocopies of documents as referred to in paragraph (1) shall be carried out by the Director General or an appointed official.

Article 19

(1) In the event that the issuing university of diploma, academic transcript, or SKPI is no longer operating or closed, the ratification of photocopies of documents is carried out by LLDIKTI.

(2) In the event that the university issuing the diploma, academic transcript, or SKPI has changed, the ratification of the photocopy of the document is carried out by the leader of the college resulting from the change.

(3) In the event that tertiary institutions organized by other ministries/LPNK are no longer operating or closed, the ratification of photocopies of documents is carried out by other ministries/related LPNKs.

(4) Validation of photocopies of documents as referred to in paragraph (1), paragraph (2), and paragraph (3) must at least be based on archives, copies, or photocopies of diplomas, academic transcripts, SKPI, Professional Certificates, Certificates of Competence, and/or or Substitute Certificate.

(5) The LLDIKTI leader as referred to in paragraph (1) may delegate his authority to other officials under him.

(6) Further provisions regarding the ratification of photocopies of documents as referred to in paragraph (3) shall be regulated by the relevant ministerial regulations/LPNK regulations.

CHAPTER III

DEGREE AND PROCEDURE OF DEGREE WRITING

Article 20

Degrees and procedures for writing Degrees for graduates of academic education, vocational education, professional education, and specialist education consist of:

- a. pratama expert, written behind the name of the graduate of the diploma program, by including the letters "A.P." and followed by the initials of the tree in the science and technology cluster or the initials of the name of the study program;
- b. young expert, written after the name of the graduate of the diploma program, with the letters "A.M." and followed by the initials of the tree in the science and technology cluster or the initials of the name of the study program;
- c. madya expert, written after the name of the graduate of the third diploma program, with the letters "A.Md." and followed by the initials of the tree in the science and technology cluster or the initials of the name of the study program;
- d. bachelor degree, written behind the name of the graduate of the undergraduate program by including the letter "S." and followed by the initials of the tree in the science and technology cluster or the initials of the name of the study program;
- e. applied undergraduate, written behind the name of the graduate of the fourth diploma program by including the letters "S.Tr." and followed by the initials of the tree in the science and technology cluster or the initials of the name of the study program;
- f. master, written after the name of the graduate of the master's program, by including the letter "M." and followed by the initials of the tree in the science and technology cluster or the initials of the name of the study program;
- g. applied master, written after the name of the graduate of the applied master's program, with the letters "M.Tr." and followed by the initials of the tree in the science and technology cluster or the initials of the name of the study program;
- h. doctorate, written in front of the name of the graduate of the doctoral program, with the letters "Dr.";
- i. applied doctorate, written in front of the name of the graduate of the applied doctoral program, with the letters "Dr.Tr.";
- j. Degrees for specialist education graduates are written after the name of the person entitled to include the letter "Sp." followed by the initials of the tree in the science and technology clump or the initials of the name of the study program; and
- k. Degrees for graduates of professional education are written in front or behind the name of the person entitled to include the initials of the designation in accordance with the provisions of the legislation.

Article 21

(1) A degree is given to a student who has completed all the requirements imposed in participating in a study program and is declared to have passed.

(2) The degree as referred to in paragraph (1) obtained from tertiary institutions in Indonesia must use the Indonesian language.

Article 22

(1) Academic degrees, vocational degrees, and professional degrees are declared invalid and revoked by the Minister if issued by:

- a. tertiary institutions and/or study programs that are not accredited; and/or
- b. individuals, organizations, or higher education providers who without the right to issue academic degrees, vocational degrees, and professional degrees.

(2) Academic degrees, vocational degrees, or professional degrees are declared invalid and revoked by the university if the scientific work used to obtain academic degrees, vocational degrees, or professional degrees is proven to be the result of plagiarism or plagiarism.

CHAPTER IV
TRANSITIONAL TERMS

Article 23

At the time this Ministerial Regulation comes into force:

- a. Diplomas that have been issued by tertiary institutions before this Ministerial Regulation comes into force are declared valid and remain valid;
- b. Competency certificates that have been issued by universities in collaboration with professional organizations, training institutions, or certification bodies before this Ministerial Regulation comes into force are declared valid and remain valid; and
- c. Professional Certificates that have been issued by universities together with the Ministry, other ministries, LPNK, and/or professional organizations before this Ministerial Regulation comes into force are declared valid and remain valid.

CHAPTER V

CLOSING

Article 24

At the time this Ministerial Regulation comes into force, the PIN system and the electronic certificate verification system shall be implemented in universities in accordance with the provisions of this Ministerial Regulation no later than 2 (two) years after this Ministerial Regulation is promulgated.

Article 25

At the time this Ministerial Regulation comes into force, Regulation of the Minister of Education and Culture Number 81 of 2014 concerning Diplomas, Certificates of Competence, and Professional Certificates of Higher Education (State Gazette of the Republic of Indonesia of 2014 Number 1179) and Regulation of the Minister of Research, Technology and Higher Education Number 63 Year 2016 concerning Degrees and Procedures for Writing Degrees in Higher Education (State Gazette of the Republic of Indonesia Year 2016 Number 1463), is revoked and declared invalid.

Article 26

This Ministerial Regulation comes into force on the date of promulgation. -18-

For public cognizance, ordering the promulgation of this Ministerial Regulation by placing it in the State Gazette of the Republic of Indonesia.

Place of issue: Jakarta

Date of issue: December 20, 2018

MINISTER OF RESEARCH, TECHNOLOGY, AND HIGHER EDUCATION
REPUBLIC OF INDONESIA,
TTD.
MOHAMAD NASIR

Place of Promulgation: Jakarta

Date of Promulgation: December 28, 2018

DIRECTOR GENERAL

LAWS AND REGULATIONS

MINISTRY OF LAW AND HUMAN RIGHTS

REPUBLIC OF INDONESIA,

TTD.

WIDODO EKATJAHJANA

STATE GAZETTE OF THE REPUBLIC OF INDONESIA YEAR 2018 NUMBER 1763

A copy of the original,

Head of Legal and Organization Bureau

Ministry of Research, Technology and Higher Education,

TTD.

Ani Nurdiani Azizah

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